



Andy Schor, Mayor

Lansing Police Department

Chief Daryl Green
120 West Michigan Avenue
Lansing, MI 48933
Phone: (517) 483-4801



Daryl Green, Chief

MEMORANDUM	
To:	LPD Employees
From:	Chief of Police Daryl Green
Date:	March 12, 2020
Re:	Coronavirus Exposure Mitigation – EFFECTIVE IMMEDIATELY

Mission

The intent of the following is to maintain continuity of police operations while mitigating police employee contact with Coronavirus (COVID-19).

LPD Guidelines

- Cleaning and disinfecting of work stations, vehicles, doorknobs, cell phones, light switches and other touched surfaces
- Offer members of the public exhibiting sneezing and coughing a mask (if available) or maintain a social distance of six feet away
- Officers will have access to personal protective equipment (PPE)
- Reinforce vigilant hand hygiene and avoid touching your eyes, nose or mouth
- Request employees to keep current on vaccinations
- Direct employees to stay home when sick

Community Meetings and Training

- Officers will attend community meetings and training on a case by case basis as determined by Command

Alternative Call Response – Encourage Use of Online Crime Reporting

Dispatch will direct the public to complete property crime reports via our Online Crime Reporting software or an officer may complete the report over the telephone. The following is a list of reports that officers will not physically respond to, until further notice:

- Larceny, malicious destruction of property (MDOP), and retail frauds with no suspect or evidence or where the value is under \$1,000
- Attempted Breaking and Entering (B&E) of unoccupied buildings, including garages and unoccupied residences or foreclosed houses
- Identification thefts when the victim was not financially harmed or the financial institution has reimbursed the victim for monetary loss

“Capital City’s Finest”

- Frauds or unauthorized credit card use when the venue of the crime is outside the City of Lansing
- Harassing communications
- Lost property
- <https://www.lansingmi.gov/572/Online-Crime-Reporting>

Encourage Public Mobile PD - The app provides users access to LPD information, events, crime alerts, and allows the public to submit real time TIPS, no matter where they are located. The following features are included in the application:

- Crime Maps: View real-time crime maps of activities in your neighborhood or across the city.
- Submit a TIP: Be the eyes and ears of LPD and help the department by submitting tips to help fight crime. The application has the capability to allow users to anonymously chat with an LPD employee.
- Alerts: Sign up for alerts that can be delivered to your cell phone or email.
- Links: Access other City of Lansing Police Department links and other area agencies
- Police Department Directory: Easily locate all LPD police employees and department locations

Another on-line option for reporting is *Lansing Connect* - Lansing Connect allows residents to identify non-emergency issues and report those service requests directly to City officials.

- Disabled Vehicles
- Front Yard Parking complaints
- 2 to 5 Parking complaints
- Trash complaints
- Streets/sidewalks/surfaces
- Trash/debris
- Parking
- Traffic and pedestrian signals

Emergency Staffing

- The administration reserves to the right to change work schedules, per collective bargaining agreements.

This order will remain in effect until further notice.

BY ORDER OF:

Daryl Green

Chief Daryl Green